

## **Student Network Acceptable Use Policy Lone Jack C-6 School District**

The Lone Jack C-6 School District, hereinafter known as LJC6, provides students and staff with a service called the *Network*. The *Network* is a computer service, which includes, but is not limited to the use of computers, servers, e-mail and the Internet.

Learning is enhanced through technology's endless possibilities. Students and teachers have opportunities to gather information, communicate with people all over the world, and create their own products. However, some of the *Network's* systems may contain offensive material. Even though it is impossible to have control over all the information on the *Network*, LJC6 has in place several ways to prevent access to inappropriate materials and to provide for a positive, productive educational experience.

### **Purpose**

The purpose of this policy is to outline the acceptable use of computer equipment at LJC6. These rules are in place to protect the student and LJC6. Inappropriate use exposes LJC6 to risks including virus attacks, compromise of network systems and services, and legal issues.

### **Scope**

This policy applies to students of LJC6. This policy applies to all equipment that is owned or leased by LJC6.

### **Policy**

The privilege of using the *Network* is conditional upon following the following guidelines and rules. ***Please read this document carefully. When signed by the user and guardian (if necessary), it becomes a legally binding contract.***

### **Terms and Conditions of the Contract:**

- 1. Personal Responsibility:** As a representative of this school, the user will accept personal responsibility for their reporting any misuse of the *Network* to the appropriate individuals (supervising teacher, principal, and/or Director of Technology). Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described below.

- 2. Acceptable Use:** The use of an assigned account must be in support of education and with the educational goals and objectives of LJC6. The user is personally responsible for this provision at all times when using the *Network* and additionally agrees to the following acceptable use conditions:
- a.** Use of the organization's *Network* or computing resources must comply with rules appropriate to that network.
  - b.** Transmission of any material in violation of any United States or other State law is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secrets.
  - c.** Use of the *Network* by commercial agencies with the intent of profiting is generally not acceptable.
  - d.** Use of the *Network* for product advertisement or political lobbying is prohibited.
  - e.** The user will conduct themselves in a manner consistent with school policy and expectations when communicating across the *Network* (e-mail, chat rooms, and videoconferencing).
  - f.** The user understands that the inappropriate use of electronic information resources can be a violation of local, state, and federal laws and that he or she can be prosecuted for violating those laws.
  - g.** Students will not use the *Network* for the following, unless being used for a specific class project: Email, Chat, Instant Messaging, Blogging, Facebook or any other Social Media.
  - h.** Students will not make fraudulent offers of products, items, or services originating from any LJC6 account or equipment.
  - i.** Students will not affect security breaches or disruptions of network communication. Security breaches include, but are not limited to, accessing data of which the user is not an intended recipient or logging into a server or account that the student is not expressly authorized to access. For purposes of this section, "disruption" includes, but is not limited to, network sniffing, pinged floods, packet spoofing, denial of service, and forged routing information for malicious purposes.
  - j.** Students will not execute any form of network monitoring.
  - k.** Students will not circumvent user authentication or security of any host, network, or account.
  - l.** Students will not interfere with or deny service to any user.
  - m.** Students will not use any program/script/command or send messages of any kind, with the intent to interfere with, or disable, a user's terminal session, via any means, locally or via the Internet/Intranet/Extranet.
  - n.** Students will not provide information about, or lists of, LJC6 employees or students to parties outside LJC6.

- 3. Privileges: The use of the *Network* is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.** LJC6 has the right to decide what use is appropriate and their decisions are final. The staff or faculty of LJC6 may request at any time that the Network Administrator deny, revoke, or suspend specific user accounts. LJC6 also reserves the right to monitor individual use.
- 4. Unauthorized devices:** Students may not add a device to the network unless it has been approved by a teacher or staff. Some classes in the School District will have wireless access for class projects and are to be used for that purpose. If you are no longer in that class you will remove the credentials.
- 5. Network Etiquette and Privacy:** The user is expected to abide by the generally accepted rules of network etiquette. These rules include (but are not limited to) the following:
  - a. Be polite.** Do not send or encourage others to send abusive messages.
  - b. Use appropriate language.** Never use profanity, vulgarities, or any other illegal or unethical language. Illegal activities of any kind are strictly forbidden.
  - c. Maintain appropriate privacy.** Do not reveal personal information over the *Network*, or the personal information of others.
  - d. Avoid disruptions.** Do not use the *Network* in any way that would disrupt use of the *Network* by others (i.e. downloading programs, files, or graphics unless authorized by Technology Staff).
  - e. Network protection.** Do not use questionable discs or software not licensed by LJC6 on *any* LJC6 computer. Use caution when using e-mail to avoid potential problems and *do not* download attachments unless authorized by Technology Staff.
- 6. Services:** LJC6 makes no warranties of any kind, whether expressed or implied, for the service it is providing. LJC6 will not be responsible for any damages suffered while on the *Network*. These damages include loss of data as a result of delays, non-deliveries, inaccurate deliveries, or service interruptions caused by the system or human errors and omissions. Use of any information acquired from the *Network* is at the user's own risk. LJC6 specifically disclaims any responsibility for the accuracy of information obtained through its services.
- 7. Security:** Security on any computer system is a high priority because there are so many users. If the user identifies a problem with security on the *Network*, he or she will notify Technology Staff at once. The user will never demonstrate the problem to other users. *The user will never reveal or use another's account*

*without the written permission of that person.* All use of the system will be under the user's own account. For security and network maintenance purposes, authorized individuals within LJC6 may monitor equipment, systems and network traffic at any time. LJC6 reserves the right to audit networks and systems on a periodic basis to ensure compliance with this policy.

- 8. Vandalism:** Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other agencies or networks connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses, tampering with system files, and entering into areas of the *Network* which are considered off-limits. **Any vandalism of network or equipment will result in the loss of network services, disciplinary action and legal referral.**
- 9. Updating:** The *Network* may occasionally require new registration and account information from the user to continue service. The user must notify the system administrator of any changes in the user's account information.
- 10. Monitoring:** LJC6 using various monitoring tools to ensure the safety of the students. These tools shall not be disabled or tampered with.
- 11. Consequences of Violations:** Consequences for violations of this contract may include, but are not limited to:
  - a. Suspension from all or some network resources
  - b. Revocation of some or all network resources
  - c. In-School Suspension
  - d. Out-of-School Suspension
  - e. School Expulsion
  - f. Legal action and prosecution by law enforcement authorities

**LJC6 has the right to restrict or terminate network access to any or all users at any time and for any reason. LJC6 further has the right to monitor network activity in any form that it sees fit in order to maintain the integrity of the *Network*. The student has no expectation of privacy in the use of the LJC6 *Network*.**

2022-2023 Grade \_\_\_\_\_

Student's name (printed) \_\_\_\_\_

**I have read, understood and agree to the information contained on pages 1-4 of the Network User Agreement Form. I understand that by signing this form, the User defined below will be granted access to the *Network* and the privileges and responsibilities involved.**

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**2021-2022 Network Acceptable Use Agreement**

**A copy of the Student Network Acceptable Use Policy can be found at all school offices or by visiting [www.lonejackc6.net](http://www.lonejackc6.net) >District>Technology**